

TOWN OF FOUNTAIN PRAIRIE
Monthly Board Meeting Minutes
October 20, 2016

The regular monthly Board meeting of the Town of Fountain Prairie was called to order by Chairman Rubert at 6:04 pm. Town Board members present: Steve Jacob, Bill Gretzinger, David Liebenthal, Ron Huebner and Chairman Rubert. Others present: Mark Tomashek, New Frontier Land Surveying, Robert Robbins, Jim Grothman, Scott Schultz and Linda Henning, Clerk/Treasurer.

There were no delegations.

Notice of posting. Agenda posted at Fall River Post Office, Fall River Farmers & Merchants Union Bank Mickelson's Feed Mill, Town Hall and sent via Town Email List.

Minutes of the September 15th, 2016 regular Town Board meeting were approved on a motion by Steve Jacob with a second from David Liebenthal. All were in favor.

Motion by Bill Gretzinger with a second from Ron Huebner to move Agenda Item IX 4 – A up on the agenda. Mark Tomashek, surveyor for Frontier Land Surveying was present to answer questions about a land division that Dr. Wilson LuyTan wants to do to separate tax parcels 472, 474 and 475 to create two lots. One will be 50 acres of mostly hunting land and the other will be 7 acres of tillable land. Pahl Road will split the parcels.

Motion by Bill Gretzinger with a second from Ron Huebner to approve of the land division by Dr. Wilson LuyTan of his approximately 120 acres into two parcels. The 50 acre parcel to be sold as hunting land. The parcels to be split are 472, 474 and 475. Land division approved with all in favor.

Motion by Bill Gretzinger with a second by David Liebenthal to approve moving Agenda Item IX 12 forward. Motion approved with all in favor.

Scott Schultz was present to request that signs be put up on Seier Road stating "No J-Braking". Chairman Rubert stated that the Town could talk to Landmark and see if they would put up a sign requesting that truckers did not J-brake. Motion by Bill Gretzinger with a second from Ron Huebner to talk to Landmark about a sign regarding J-braking. Motion approved with all in favor.

Next order of business was the Adams Road extension. Motion by David Liebenthal with a second from Bill Gretzinger to move this item up on the agenda. Nothing has been done on Adams Drive to date. The County is doing the repairs. The current culvert on Adams Drive is blocked and a new culvert will be put in at an angle.

Chairman Rubert reminded the board members that they need to review the site before the November monthly meeting on the 10th. Michelle Luther will have to sign off on the easement.

Clerk's Report – the Clerk reported that the County Clerk had gotten preliminary approval for purchasing new voting equipment for all the municipalities. It will need to go to the County Board for final approval.

Discussion on the land division fee. Motion by Bill Gretzinger with a second from Steve Jacob to increase the land division fee to \$200.00 to be more in line with other municipalities. This fee would cover rezoning, a land division and/or any combination. Roll Call Vote: Jacob – yes, Huebner – yes, Rubert – yes, Liebenthal – yes and Gretzinger – yes. Motion approved with all in favor.

The Clerk stated that the Gilbertson's had inquired about renting the Town garage again for storage. Motion by Ron Huebner with a second from David Liebenthal to rent the Town garage again to the Gilbertson's for \$50.00 a month. Motion approved with all in favor.

The Clerk had gotten an estimate for a Town website. The Board will consider next meeting. The Clerk brought to the attention of the Board members that the parking lot needs to be resealed. This will be considered at a later date.

Bills for October were discussed. Motion by Steve Jacob with a second from David Liebenthal to approve for payment checks 5820 through 5833 including **Electronic Funds Payments** for payroll liabilities. Bills approved with all in favor.

Treasurer's Report - the Board members reviewed the Treasurer's report. Motion by Steve Jacob with a second from David Liebenthal to approve of the monthly financial report for October with the note that the F & M Greenspace CD did not reflect the \$13,000.00 that was taken from it to pay for the land that was purchased. Treasurer's report approved with all in favor.

The 2017 budget was reviewed. Motion by Steve Rubert with a second from Ron Huebner to increase the Clerk/Treasurer's salary to \$22.50/hour for 2017. Motion approved with all in favor.

Motion by Ron Huebner with a second from David Liebenthal to approve the 2017 Proposed Budget. The increase in levy limit will need a resolution of the Board. The Clerk will prepare. Budget approved with all in favor.

Motion by Steve Jacob with a second from Ron Huebner to approve having the 2017 Budget public hearing on November 10, 2017 beginning at 5:45 pm. Motion approved with all in favor. The Special Meeting of the Electors will follow the Budget Hearing. The regular Town Board monthly meeting will follow the Special Meeting of the Electors.

It was discussed that Luther's on Adams Drive will need a new fire number as well as the new house on Lazy Lake Drive.

Bills payable for October were reviewed. Motion by Steve Jacob with a second from David Liebenthal to approve for payment checks 5820 through 5833 including **Electronic Funds Payments** for payroll liabilities. Bills approved with all in favor.

Committee Reports:

Fall River Fire Group – David Liebenthal. Nothing new

Planning Commission – Bill Gretzinger and Steve Jacob. Robert Robbins is requesting to separate off 3.66 acres to include the house and out buildings from parcel 414. The

new parcel will be rezoned RR-1 and the remainder of the forty acre parcel will be deed restricted. Motion by Bill Gretzinger with a second from Steve Jacob to approve of the land division and rezoning of 3.66 acres to RR-1. Motion approved with all in favor.

Gene & Debra Waterworth are requesting to adjust a lot line to accommodate a new shed that they are building. The lot line is being moved so that the new building will conform to lot line specifications. Motion by Ron Huebner with a second from David Liebenthal to approve of the request of Gene & Debra Waterworth to move a lot line. Motion approved with all in favor and Bill Gretzinger abstaining.

Lazy Lake – Ron Huebner. No meeting scheduled until after the first of 2017.

Columbus EMS – Ron Huebner . Next meeting is in May of 2017.

Permits/ Licenses & Doylestown Recycling – Steve Jacob. Daniel Machin has applied for a building permit for a new home on Oak Shore Drive.

Chairman's Report – Chairman Rubert reported on the "Just Fix It" meeting held on 9/29/16. There has not been a date set yet for the annual highway meeting with the municipalities. Seier Road bridge needs to be sealed before winter.

The land purchase was completed on 10/4/2016. Chairman Rubert suggests that a committee be formed to determine what needs to be done. The committee should include a member(s) from the Town Board, Lazy Lake and the Gun Club. Motion by Steve Rubert with a second from Bill Gretzinger that there should be just one from the three groups for a total of three on the committee.

There were no bids for the snow removal at the Town Hall. The notice will be posted/published again.

There was discussion on the contract with the Humane Society for 2017. Chairman Rubert stated that it is difficult to find a place to keep stray animals. This will be tabled until the next meeting.

The next meeting will be Thursday, November 10, 2016 beginning with a public hearing at 5:45 pm on the 2017 proposed budget with a special meeting of the electors to follow the public hearing. The regular meeting will begin at the conclusion of the special meeting of the electors.

There being no further business, motion by Ron Huebner with a second from David Liebenthal to adjourn the meeting. Meeting adjourned at 8:15 pm.

Respectfully Submitted,

Linda Henning, Clerk/Treasurer

Attached to Original Minutes: Monthly Financial Report